



ENGLISH LANGUAGE COLLEGES

A U S T R A L I A

*The Australian Experience of a Lifetime*



Adelaide

Melbourne



# WELCOME TO SACE COLLEGES AUSTRALIA



## SACE Colleges' International Reputation

The South Australian College of English (SACE Adelaide), the first SACE College, was established and accredited in 1987 and is one of Australia's oldest independent English Language Schools.

SACE is proud of its worldwide reputation for excellence gained through many years of experience. SACE is renowned for:

- the provision of a broad range of English language **courses** of exceptional quality.
- the quality of **our professional and highly skilled teaching staff** who are carefully chosen for their ability to engage students in a stimulating learning environment. They are cheerful, friendly and caring.
- **service to students** including the SACE 'special care' homestay programme, counselling, and assistance to meet student needs in a caring and friendly environment.
- **innovation and flexibility in the choice of programmes.** In Australia SACE pioneered programmes such as English and Volunteering, English and Work Experience and SACE English and Demi-pair programme.
- a good **balance of nationalities** from more than 30 countries in Europe, Asia, Latin America and Middle East

SACE is also recognised for providing **teacher training** courses for native and non-native speakers of English. SACE is one of the few Colleges in Australia approved to conduct University of Cambridge Certificate Courses (Certificate in English Language Teaching to Adults). SACE graduates are found teaching in universities and English colleges around the world.

SACE **linkages with leading Australian Universities, VET colleges and high schools**, provide SACE Students with recognised Direct Entry pathways for study and appropriate educational counselling during and on completion of their SACE Direct Entry Courses.

Future study and career enhancement, or travel and fun in the sun, SACE courses and College locations can help dreams to come true.



We welcome you to the College of your choice:

- SOUTH AUSTRALIAN COLLEGE OF ENGLISH
- MELBOURNE COLLEGE OF ENGLISH

## Choice Of Locations

Australia is a diverse country; the tropics, outback, abundant wildlife, world heritage national parks, large and small cities.

SACE Colleges offer a choice of locations and the chance to combine study in more than one location with the "SACE Intercity Flyer Programme".

## Quality Learning Environment

The College offers:

- A wide range of courses, many of which can be combined to suit particular needs.
- Flexibility in course length and intensity.
- Counselling and advice to support individual learning requirements.
- Regular student progress tests and evaluations.
- A Study Club to assist individual self-paced learning.
- Specialist English language teaching professionals who are selected for their teaching skills and enthusiasm.

The integrity of SACE courses is maintained through small class sizes and a balanced mix of student nationalities.

## Practical Real Life English Programmes

Our aim is to help you communicate in English as quickly and efficiently as possible. The courses are designed to develop speaking, listening, reading and writing skills and are carefully structured to improve your fluency and accuracy.

Supplementing classroom textbooks, we use video and podcasts, internet, newspaper and magazine extracts, guest speakers and class excursions to give an essential "real life" perspective of the English language as it is used.

SACE 'English Only' policy helps students speak and practice English in a friendly supportive learning environment.

Classroom activities encourage communication. Our English in the Community Programmes, plus our links with educational and community organisations, provide practical language opportunities.

## Excellent Facilities

SACE students enjoy spacious air-conditioned classrooms, a computer and self access study centre with free WIFI, a student common room and kitchen.

## Good Nationality Mix

Students represent a diverse range of nationalities from over 30 different countries. A great way to make friends from all over the world.



# STUDENT SERVICES

## Varied Social Club Programmes – Club SACE

Club SACE is a great way to make Australian and international friends with fellow students and teachers. Club SACE organises a range of inexpensive, fun social activities for students both during the week and on weekends.

These include trips along Great Ocean Road from Melbourne or Adelaide, trips to Kangaroo Island or Phillip Island, Flinders Ranges, wilderness weekends, winery visits, beaches, barbecues, film afternoons and many sporting activities such as golf, diving, windsurfing, sea-kayaking, canoeing and sailing.

## SACE Accommodation Service

SACE takes much care in selecting homestay and farmstay families to match student needs and suitability. You will be welcomed as a member of the family in their friendly, relaxed household, conveniently located near public transport. Hostel accommodation and a small number of furnished flats are also available.

## Airport Transfer

A 24-hour airport welcome and transfer service is available, ensuring students safely reach their accommodation.

## Educational Counselling

We would like students to make the most of their time at SACE. Our staff can help students with any aspect of their course in Melbourne or Adelaide.

On the first day students are advised of the appropriate person for advice on living in Australia, study at another SACE College, or further study in Australia.

## Education Placement Services

SACE has had over 30 years of experience in providing free and independent advice and assistance to students who intend to continue their studies in Australia. SACE has close links with many leading Australian Universities, particularly in Adelaide, Melbourne as well as VET and TAFE Colleges in Adelaide and Melbourne. SACE Colleges have worked closely with leading high schools in Adelaide, Melbourne to ensure a smooth transition to secondary studies. SACE is able to provide students with educational advice and guidance, enrolment and application assistance for future academic goals, at High School, TAFE, VET College or University.

## SACE Job Advisory Service

This free service is available to assist SACE students. Although SACE cannot guarantee students a job, SACE can advise students on finding paid and voluntary work.



# THE MELBOURNE COLLEGE OF ENGLISH



## Melbourne College of English Unique Features

- Located in the World Trade Centre in Melbourne's CBD, 10 minutes walk from Southern Cross Railway Station.
- SACE Melbourne has 15 spacious air-conditioned classrooms with views across the city.
- SACE Melbourne's Direct Entry programme offers academic preparation and Direct Entry to selected Melbourne universities, tertiary institutions and high schools as well as SACE Direct Entry partners in Adelaide.

## Melbourne – The City

- Capital of Victoria, Melbourne is an elegant, modern and friendly city with a busy café and cosmopolitan lifestyle. Melbourne has been ranked as the best Australian city to live and is the fashion centre of Australia.
- Population of 4.25 million people.
- The city beaches are safe and accessible by train, tram or bus from the city centre.
- Melbourne hosts the Australian Tennis Open (one of four Grand Slam World Championships) each January and Formula One Grand Prix in February.
- The city is also home to many of Australia's well-known universities, high schools and educational institutions. Prince Charles, the future king of Great Britain spent some time at Geelong Grammar School.



UNIVERSITY of CAMBRIDGE  
ESOL Examinations  
Authorised Centre

## CLIMATE

The Melbourne climate of warm to hot mainly dry summers and cool winters provides an ideal environment for the city's outdoor living, sports and café culture.





# SOUTH AUSTRALIAN COLLEGE OF ENGLISH

## SACE Adelaide Unique Features

Established and accredited in **1987**, SACE Adelaide is proud to be a **leader in English language training**.

- SACE Adelaide is a recognised **Cambridge Teacher Training Centre**.
- SACE Adelaide students enjoy **supervised Self Access Centre** and **free WIFI** access.
- **Academic counselling**, educational referral and student welfare provided as requested.
- **Academic Preparation Programmes** prepare students for entry to **South Australian universities, VET and high schools**.
- SACE Direct Entry Programmes prepare students for study at Flinders University South Australia, TAFE South Australia, ICHM, LCB and other accredited educational institutions.
- SACE Adelaide is the open TOEIC Test Centre for Adelaide.
- SACE Adelaide is the Cambridge Examination Centre in Adelaide.

## Adelaide – The City

- Capital of South Australia, Adelaide is a multicultural, relaxed, friendly city with a choice of many safe city beaches and ports.
- Adelaide, the Gateway to the Outback, is situated on the coast with miles of beautiful white beaches 20 to 30 minutes from SACE and the city centre.
- Planned city, with a population of one million people.
- Adelaide and its environs host many internationally renowned events such as the Adelaide Festival of Arts, Barossa Music Festival, Opera in the Outback, Pro Tour Cycling Event "Tour Down Under" as well as regional ethnic food, wine and cultural celebrations.
- **CLUB SACE** students can enjoy a wide variety of fun leisure activities ranging from cycling, golf, hot-air ballooning, camel trekking, orienteering, bushwalking, wine tasting, camping in the Flinders Ranges, opal fossicking at Coober Pedy, swimming among sealions and dolphins at Bairds Bay, or visiting some of the best beaches in the world.
- Safe, friendly, value for money destination.

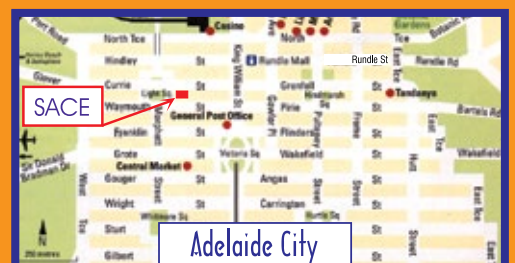


UNIVERSITY of CAMBRIDGE  
ESOL Examinations  
Authorised Centre



## LOCATION

Located in one of Adelaide's historic buildings  
five minutes walk to the main shopping centre.



# SACE GENERAL ENGLISH COURSES (DAY/EVENING)

## General Intensive English Programmes

Choose to study in Melbourne, Adelaide, or combination of campuses.

<b>Intensive Plus</b>	25 hours (20 General English + 5 hours of 1 to 1)
<b>General Intensive English</b>	25 hours per week
<b>General Intensive English (standard)</b>	20 hours per week
<b>General English part-time</b> -(Adelaide)	17 hours per week
<b>General English part-time</b> -(Melbourne)	14 hours per week
<b>Private tuition</b>	On demand

SACE General English programmes are designed to improve students' English language communication skills to prepare for future study, work, travel or career change.

Core classes concentrate on developing grammar, vocabulary, speaking, listening, reading, writing & pronunciation skills in real-life situations.

"Special Studies / skills" classes, allow students to specialise and choose one or two Special Studies from a wide range of Special Studies options. Some of these include:

- Examination Preparation (IELTS, TOEIC)
- Academic Study Skills
- Business English
- English for Hospitality
- Vocabulary Development
- Australian Studies
- English Environment Studies
- Advanced Writing/Grammar

**Class levels:** Elementary, Pre-Intermediate, Intermediate, Upper-Intermediate, Advanced

## Course Organisation

On the first day of each course students complete a full placement test before being placed in the appropriate level.

Student's progress is monitored every four weeks. At the end of each term students also sit a Progress Test. At the end of the course students are awarded a SACE Certificate indicating their level of achievement.

## After Class Assistance

Teacher supervised Self Access is available free of charge to all students after 3.15pm (Adelaide) and between 1.30 to 2.30pm (Melbourne). Additional assistance available on request.

**Course Duration:** 2 - 48 weeks

**Maximum Class Size:** 16 students

**Average Class Size:** 12 students

## Sample Timetable - SACE Adelaide

ADELAIDE	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
9:00–11:00	Intro to new unit, theme, grammar point & practise	Course work, presentation & practice, speaking	Course work, reading & vocabulary development	Course work, writing activity	End of unit test. Audio visual
11:30–1:00	English & the media, discussion games, vocabulary development	Listening & speaking activity, English skills for academic purposes	English through research & project work	Revision & consolidation	Conversation, debate & discussion
1:45–3:15	SPECIAL STUDIES 1 eg. Business English	SPECIAL STUDIES 2 eg. Conversation & Pronunciation	SPECIAL STUDIES 1 eg. Business English	SPECIAL STUDIES 2 eg. Conversation & Pronunciation	WEEKLY EXCURSION OR SELF ACCESS LEARNING
3:30–5:00	SELF ACCESS - Self access for individual self paced learning, includes access to computers; CD rom, video, internet, email, practice tests.				

## SACE Adelaide Evening Course (General English 20 hours)

ADELAIDE	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
5:00–7:00	Intro to theme	Grammar in use	Vocabulary / speaking	Writing / reading	Review / presentations
7:15–9:15	Reading / speaking	Reading / writing	Research skills, note taking, projects	Media studies / listening	Communication activities

## Sample Timetable - SACE Melbourne

MELBOURNE	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:30–10:30	Intro to theme	Grammar Focus	Reading & writing skills	Grammar focus / Writing	End of unit test
11:00–12:00	Listening skills	Vocabulary development	Grammar in practice	Reading skills	English communication/ Skills Class
12:00–1:00	Skills Class	Skills Class	Skills Class	Skills Class	
1:30–3:00	English for Tertiary Studies / Direct Entry / High School Preparation				1:30–3:30

## SACE Melbourne Evening Course (General English 20 hours)

MELBOURNE	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
5:00–7:00	Intro to theme	Grammar in use	Vocabulary / speaking	Writing / reading	Review / presentations
7:15–9:15	Reading / speaking	Reading / writing	Research skills, note taking, projects	Media studies / listening	Communication activities

# PATHWAY PROGRAMMES TO FURTHER EDUCATION

## English For Tertiary Study (Direct Entry Programmes)

SACE English for Tertiary Study (ETS) Courses are for students planning to study at an Australian University, TAFE, VET or Hospitality Institution. The courses are designed for students who need to improve their English language to meet admission requirements of these tertiary institutions.

SACE ETS courses include academic English training in:

- Academic reading and critical analysis
- Academic writing
- Academic listening and note-taking
- Oral presentations and tutorials
- Research and study skills

### Course Organisation

Entry Requirements:

IELTS Preparation: (ETS I) SACE Intermediate / IELTS 5.0 / equivalent

IELTS /ETS II: (Adv) SACE ETS I / IELTS 5.5 / equivalent

IELTS /ETS III: (Adv) SACE ETS II / IELTS 6.0 / equivalent

**Direct Entry Pathways:** University, TAFE, VET, ICHM and LCB



Specialist centre for foods, tourism, hospitality & events



**tafe**South Australia



LAUREATE INTERNATIONAL UNIVERSITIES



**Entry Level:** Upper-Intermediate  
**Minimum Course Length:** 12 weeks  
**Age:** 16+

## IELTS Preparation

The SACE IELTS Preparation programme is an intensive 12 to 24 week course designed to prepare students for further study or for the 4 main areas of the IELTS exam: Speaking; Listening; Reading (Academic + General); Writing (Academic + General); plus IELTS exam strategies and techniques and IELTS Examination practice.

The International English Language Testing System (IELTS) assesses the level of English of non-native English speakers who require English for Academic, Professional purposes or for visa application for Australian Immigration.

### SACE

### Further Study Pathways

International Secondary School Preparation Programme



SECONDARY SCHOOL

Intensive English/ IELTS Preparation



VOCATIONAL COLLEGE  
(TAFE, Hospitality / Tourism)

English for Tertiary Studies II, III



UNIVERSITY & HOTEL  
MANAGEMENT  
(Bachelor + Post Graduate Study)

**Entry Level:** Intermediate  
**Duration:** 12 to 24 Weeks  
**Age:** 16+

## Intensive English & University Studies (English & Study Abroad Programmes)

Offered at SACE Adelaide this programme offers a unique opportunity to improve English language skills and pursue university study and university credit.

Study Abroad Units are generally selected from the Humanities and Social Science areas.

**Entry Level:** Upper-Intermediate  
**Duration:** 12 to 24 Weeks  
**Age:** 16+





# HIGH SCHOOL PREPARATION AND STUDY TOURS



## International Secondary School Bridging Programmes

Academic Preparation programmes for students who are preparing for entering into Australian high schools particularly schools in Adelaide and Melbourne.

SACE International Secondary School Bridging programme is a 25 hour per week course. SACE has over 30 years of experience in providing High School Preparation courses and working closely with Australian secondary schools

### Course Organisation

#### English Skills

The English Skills component of the High School Preparation course focuses on developing the students' English skills in the four macro skill areas of: speaking, listening, reading and writing. These classes are highly interactive, encouraging students to communicate in real-life situations.

#### English For Academic Purposes

Independent learning habits and good study skills are essential skills for secondary school students in Australia. Skills covered in this component include:

- Cultural and academic orientation;
- Skimming, scanning and note taking techniques;
- Oral presentations skills;
- Academic writing (reports, essays).

#### Accommodation and Guardianship

SACE also provides guardianship and special homestay placement for all high school students.

#### SACE High School Partners

SACE works closely with both quality independent and government high schools and is happy to assist and advise parents.

## SACE Study Tour Programmes

SACE offers customised Study Tours for schools, universities, groups and organisations. SACE has conducted a range of study tours including study tours for sporting groups, specific interest groups such as groups with a focus on wine, food, environment, nature, TESOL teacher training groups as well as high school and university groups.

Study tours are offered at both SACE Adelaide and SACE Melbourne campuses.

### SACE Unique Study Tour Strengths

High School study tours: SACE is an experienced high school study tour provider. SACE offers High School Preparation courses throughout the year and works with a wide range of quality Australian high schools.

Wine study tours: SACE Adelaide is located near two well-known South Australian wine regions (McLaren Vale and Barossa Valley). South Australia is responsible for producing over 50% of Australian wine.

English Teacher study tours: SACE is a recognised Teacher Training centre. SACE conducts regular TESOL teacher training courses for both native and non-native English speakers

### Course Organisation

Study tours may be organised to combine:

Full-time integrated English courses

Combination of English and afternoon activities

University and school visits

Sporting activities



# SACE EXAMINATION COURSES

## Cambridge Examination Programmes

Choose to study Cambridge at SACE in Melbourne and Adelaide Campuses.

- First Certificate in English (FCE)
- Certificate of Advanced English (CAE)
- Certificate of Proficiency in English (CPE)

Choose from the Melbourne College of English or South Australian College of English to prepare for the internationally recognised English language qualification.

SACE Adelaide is the authorised Cambridge Test Centre in Adelaide.

### Course Organisation

Cambridge CAE is recognised by the Australian Department of Immigration. The Cambridge CAE is also recognised for entry to undergraduate and post graduate university courses.

Students are sent a Pre-Test to allow SACE to advise their English language proficiency and appropriate examination.

On the first week of each Cambridge Course students complete a range of sample Cambridge tests. Students are individually counselled on their strengths and weaknesses, appropriate examination and study plan. All aspects of the examination are covered in the course. Examination practice and exam techniques are an integral part of all courses.

Individual counselling, weekly progress reviews and additional Self Access assist students in achieving as much progress as possible.

**Entry Level:** Upper-Intermediate

**Duration:** 12 to 24 Weeks

**Age:** 16+

### SAMPLE CAMBRIDGE TIMETABLE - MELBOURNE

	MON	TUE	WED	THU	FRI
8:30	Intro to theme	Grammar	Reading &	Grammar	End of unit
10:30		Focus	writing skills	focus/Writing	test
BREAK 10:30 - 11:00					
11:00	Listening skills	Vocabulary	Grammar in	Reading skills	End of unit
12:00		development	practice		test
12:00	Cambridge	Cambridge	Cambridge	Cambridge	Cambridge
1:00	Exam skills	Exam skills	Exam skills	Exam skills	Exam skills
LUNCH 1:00 - 1:30					

### SAMPLE TIMETABLE - ADELAIDE

	MON	TUE	WED	THU	FRI
9:00	Introduction	Grammar in	Listening/	Writing	Test -
	Grammar	Use	Reading		Vocabulary &
	Vocabulary	Writing	Pronunciation		Grammar
11:00	Speaking	Activities	Practice		Revision
BREAK 11:00 - 11:30					
11:30	Reading	Listening	Study Skills	Speaking &	Examination
	Authentic	Speaking	& Exam	Discussion	Practice
	Material		Techniques	Topics	
1:00	Word Building/				
	Speaking				
LUNCH 1:00 - 1:45					
1:45	Special	Special	Special	Special	Excursion/
3:15	Studies 1	Studies 2	Studies 1	Studies 2	Self Access
3:30	Study Club	Study Club	Study Club	SACE Movie	
5:00	Self Access	Self Access	Self Access		

## Pearson (PTE) Academic Preparation course

The SACE PTE Preparation course, a 20 hour per week course provides an introduction and preparation for the PTE academic exam. The course includes study of the four macro skills (Speaking, Listening, Reading, Writing) relevant to this exam plus Study Skills and PTE exam practice.



# WORK, VOLUNTEERING + TEACHER TRAINING PROGRAMMES

## English & Demi-Pair Programme

SACE pioneered the English & Demi-Pair programme in Australia.

This is a great opportunity to make friends and really improve English proficiency while fully experiencing an Australian lifestyle.

This programme includes full time English classes while living with an Australian family and helping families as a Demi-Pair with taking care of the children and also some light housework assistance. In exchange, students receive a room and full board (three meals per day, seven days per week). A Demi-Pair typically assists the family for 15 hours per week. Students will have at least one full day off per week.

Students must stay at least 3 months with their Demi-Pair family.

**Entry Level:** Intermediate  
**Minimum Course Length:** 12 weeks  
**Age:** 18+

## English & Work Experience Programme (internship)

The South Australian College of English, an Australian leader in this area, has successfully conducted English and Work Experience Programmes since 1990.

Students complete a General Intensive English course followed by a work experience placement. Work placements are unpaid.

Popular work experience placements include: Business, Accounting and Finance, Architecture, Media and Public Relations, Tourism and Hospitality, Education, Conservation and Environmental areas, Child Care, and Information Technology

**Entry Level:** Upper-Intermediate  
**Minimum Course Length:** 4 weeks  
**Age:** 18+

## English Plus Volunteering

Another course pioneered by SACE, our English and Volunteering Programme, offers students the opportunity to learn more about the Australian environment by participating in volunteer placements in national parks or conservation areas. Minimum full-time General Intensive English course length is 4 weeks.

**Entry Level:** Upper-Intermediate  
**Minimum Course Length:** 4 weeks  
**Age:** 18+

## Business English Programmes

SACE is an experienced provider of Business English Programmes. SACE Business English Programmes have helped prepare students for work experience placements, business examinations, careers and future study.

SACE Business English Programmes, offered as Special Studies or skills class in Melbourne (as part of the General Intensive English Programmes), present students with simulated business situations and opportunities to develop their business communication skills. Business vocabulary, written and spoken business English covering a range of current business topics, individual projects, business organisation, business and marketing surveys, and guest speakers, reflect some of the real life activities incorporated in the course.

SACE Adelaide is a authorised TOEIC Test Centres.



# SACE TEACHER TRAINING PROGRAMMES

## SACE Teacher Training Programmes

The SACE Teacher Training Centre was established in Adelaide in 1992 to train English language teachers.

SACE offers teacher training courses to **native** and **non-native speakers** of English. SACE is an approved University of Cambridge Teacher Training Centre offering teacher training programmes leading to the University of Cambridge qualification in teaching English. SACE graduates have found teaching employment in Asia, Europe and South America.

## Cambridge Certificate In English Language Teaching To Adults (CELTA)

The Cambridge CELTA is the most widely recognised international teaching qualification for English language teachers. Designed to provide a practical teaching qualification for those without previous teaching experience the CELTA course includes TESOL methodology, language analysis and a review of current teaching materials, as well as assessed teaching practice, form the main components of the course.

Credit granted by many Australian Universities.



# ENGLISH FOR SPORT & CULTURE

## English + Diving

Melbourne is located on Port Phillip Bay and close to many good diving sites and beaches.

Students enrolled in SACE English and Diving course complete a General English language course at a level appropriate to the student's proficiency level. During or after the English language course, students complete theoretical and practical diver training sessions which lead to an internationally recognised open water certification. The theoretical dive training is completed prior commencement of the practical components.

The Open Water certification comprises of three components: theoretical training, confined water training and open water dive training.

Pre-requisites

Students are required to supply their own snorkel system (mask, snorkel, fins, boots which can be purchased at dive centre).

Students are required to complete a medical questionnaire as part of the registration process.

## English + Tennis

The SACE English plus Tennis Coaching programme combines tennis coaching and practice combined with intensive English language instruction at SACE.

The Memorial Drive Tennis Club (MDTC) and the Peter Smith Tennis Academy are incorporated in the Next Generation Club's facilities which include outdoor and indoor pools, saunas, gymnasium, squash courts and dining area where students complete their tennis training.

The tennis facilities include grass, clay, rebound ace and synthetic grass court surfaces. The MDTC tennis coaching team, led by Peter Smith, provide excellent tennis instruction and the MDTC is home to a number of past and present high world ranking tennis players and coaches.

## English + Golf

English plus Golf is offered by the South Australian College of English in collaboration with a nearby Adelaide Golf Club. The Adelaide Golf course of 36 holes is a magnificent public course situated in the nearby Adelaide parklands.

It is conveniently located near SACE enabling students to move easily on foot or by bus from morning English classes to afternoon golf training sessions.

Coaching is provided by accredited golf professionals. English plus Golf also includes an optional 18 hole round on Friday afternoons.

## Evergreen 50+ Programmes

SACE Evergreen Programmes are specifically designed for the needs of mature learners, those young at heart.

SACE Evergreen Programmes cater for students 50 years or older who wish to combine a yearning to travel and explore new destinations with the opportunity to learn English or improve their English fluency and proficiency.

## SACE Intercity Flyer

Design your own SACE Intercity Flyer Programme and progress your language skills whilst discovering and exploring two distinctly different regions of Australia; Adelaide and Melbourne.

## Study Tours

Study Tours / English Plus Activities programmes organised in Adelaide and Melbourne. Quotes available on request.



# HOW TO ENROL AT SACE

- 1 Complete the Enrolment Form and send it to your local SACE representative or directly to the SACE College of your choice.
- 2 When we receive your Enrolment Form SACE will send you a letter of offer and an invoice for payment of fees.
- 3 When SACE receives your fees we will send you a receipt and letter of acceptance or Confirmation of Enrolment (eCoE) depending on the type of visa you are applying for.
- 4 The Confirmation of Enrolment (eCoE) is needed if you intend to apply for a Student Visa. Submit it to the Australian Embassy/Consulate with your visa application.
- 5 If you have booked accommodation and airport transfer, advise SACE of your flight arrival details at least 4 weeks before your arrival. Your accommodation details will be forwarded to you on receipt of: a) Your flight details, b) full payment of fees.



## South Australian Campus

### South Australian College of English (SACE Adelaide)

Woodards House  
Level 1, 47 Waymouth Street  
Adelaide South Australia 5000 Australia

Telephone: +61 (0)8 8410 5222  
Facsimile: +61 (0)8 8410 5661  
Email: registrar@sacecoll.sa.edu.au  
Website: www.sace.edu.au

(CRICOS Provider No. 00094M & ABN 85 388 327 318)



## Victorian Campus

### Melbourne College of English (SACE Melbourne)

Tower 4, World Trade Centre  
Level 5&6, 18-38 Siddeley Street  
Melbourne Victoria 3005 Australia

Telephone: +61 (0)3 9614 8975  
Email: admin@melbourne.sace.com.au  
Website: www.sace.edu.au

(CRICOS Provider No. 00094M & ABN 85 388 327 318)



Your SACE Representative

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