



Bridge

Business College

English Language Programs

Welcome to Bridge Business College

Message from the Principal



Bridge Business College believes in helping you find your way. Bridge is different to many other educational institutions. We understand that every student is different and that each of our students has their own needs, wants, ambitions, dreams and desires. At Bridge we see our key purpose as helping you find your way.

International education means many different things to different people. At Bridge we believe that your international education experience means you are a wayfarer – on your personal career and professional journey.

We are a bridge – we help you overcome the obstacles on your way.

Kiaran Green
Principal



Operating
Since 1991



17 Vocational
Qualifications



Over 2000 students
currently studying



Students from
over 70 Countries

Why study at Bridge



Quality programs enabling you to learn faster and more easily



Small groups



Modern campus and learning facilities in Sydney CBD



Affordable tuition fees



Online course library



Diverse mix of nationalities in class



Test preparation programs: IELTS and Cambridge



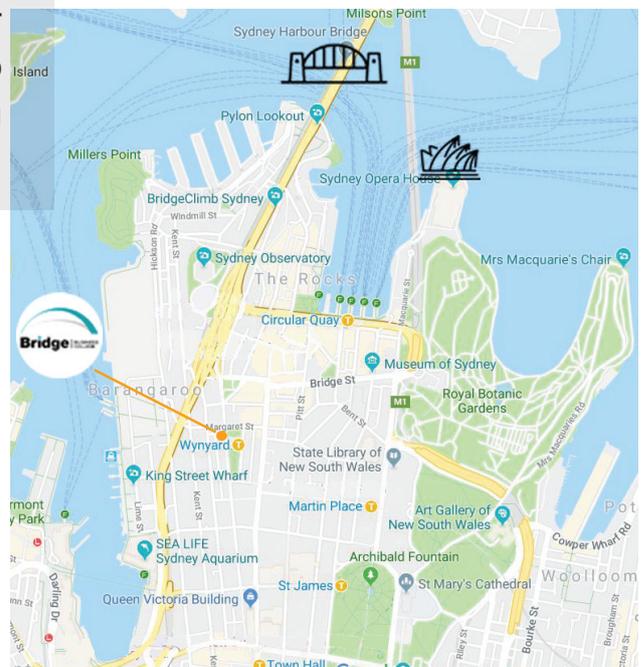
Progress to business studies



A wide variety of Free Workshops

Our Campus

Our College is in Sydney's best location. Minutes from the Opera House, Harbour Bridge, premier shopping areas and the beautiful harbour. We are also above Sydney's central transport hub. Our modern, spacious campus with full hi-speed wifi has 5 levels of classrooms, open learning environments, computer labs, discussion nooks and video rooms to provide you with an outstanding learning experience.



Prime Location,
Centre of CBD



Free Wi-Fi



Open Space
Classrooms



Fully-equipped
Classrooms

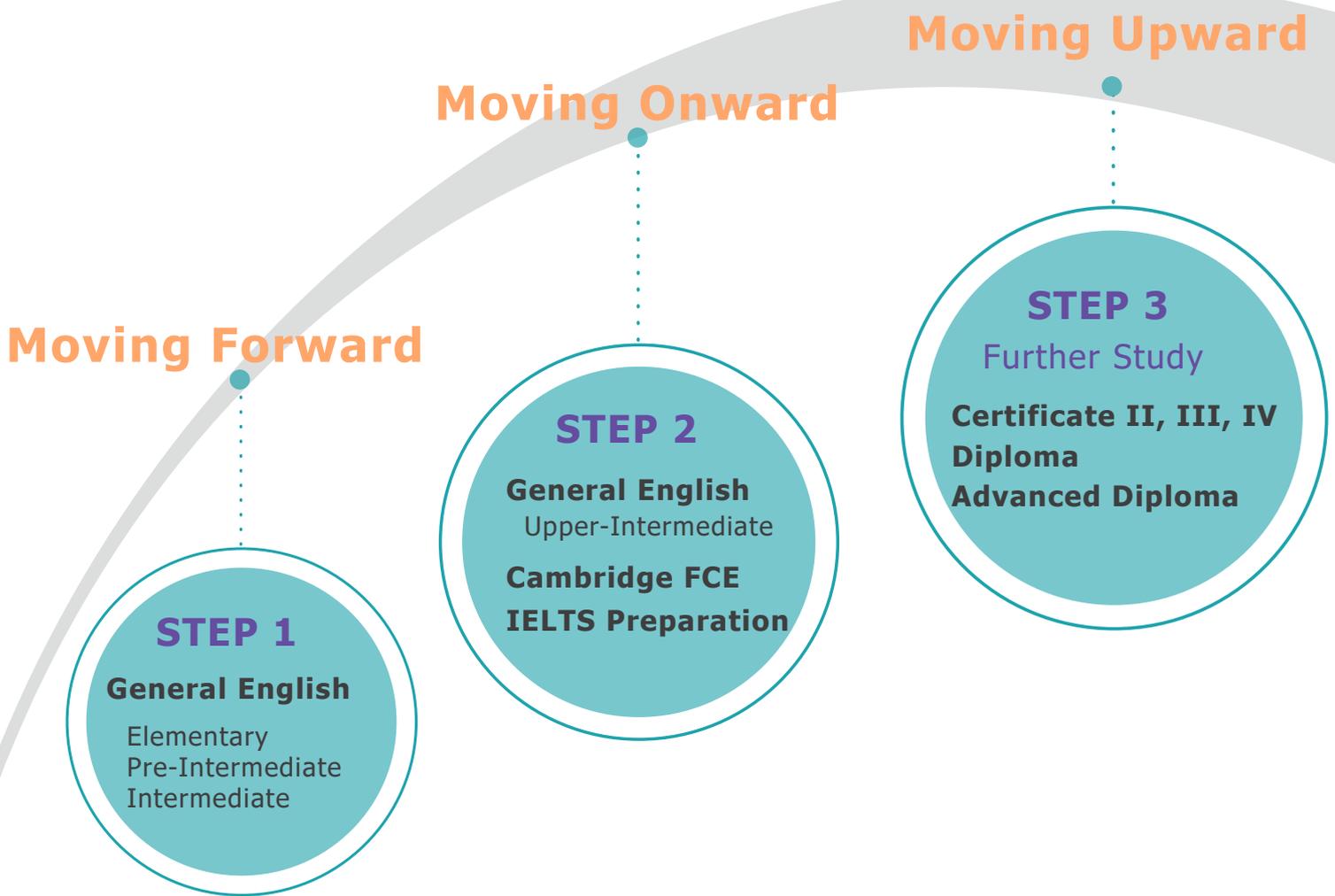


Student Kitchens



Computer Labs
& Laptop Hot
Desks

Course Progress



“ Find Your Way at Bridge

English for General Purposes

The General English program at Bridge Business College helps students develop their essential English language skills to assist with everyday life in Australia and proceed to more specialised English language courses. For those new to English study, our elementary English program will ensure that you achieve all of the basic skills in English including how to speak confidently and understand spoken and written English.

Duration: 4 - 48 weeks

Class Levels: Elementary to Advanced

Entry Requirements: Basic conversational English (A1)

Class Time : Day Shift Monday to Thursday from 8:30am to 2:15pm

Course Fee Includes:

- All course materials including textbooks
- Access to all College events, workshops and learning resources
- Free WiFi, Scanning, Printing and Photocopying
- A weekly programme of workshops
- Free IELTS and Cambridge classes on Fridays
- Free placement testing and proficiency assessments



Contact Us for a Free Trial Lesson



I loved the small classes and the individual attention that the teacher gave to every student.

Miyu from Japan

Sample Timetable

	MON	TUE	WED	THU	FRI
Session 1 8:30 - 10:00 (1 h 30 m)	Language [Focus on forms] Language / grammar / vocabulary / input				OPTIONAL Free Workshop
10:00-10:15	Break				
Session 2 10:15-12:00 (1 h 45 m)	Usage [Focus on meaning] Usage / application / form /p pronunciation / language evaluation / intensive reading / intensive listening / language games / puzzles / songs				
12:00-12:30	Break				
Session 3 12:30-14:15 (1 h 45 m)	Context and communication [focus on communication] Speaking and discussion / text creation / debate / public speaking / peer communication / role play / journal / e-learning activities / extended reading and writing / presentations				



Cambridge FCE Preparation

The First Certificate in English (FCE) is a must for students with an upper intermediate level of English who want an internationally recognised language certification. The course strongly improves their practical language skills for both the workplace and an academic environment.

Duration: 12 weeks (20 hours per week)

Class Levels: Upper Intermediate (IELTS 5.5 equivalent)

Entry Requirements: Upper Intermediate level
* Please book in advance for an entry test

Class Time : Morning Full time
Monday to Thursday from 8:30am to 2:15pm



Sample Timetable

	MON	TUE	WED	THU	FRI
Session 1 8:30 - 10:00 (1 h 30 m)	Test Review	Vocabulary and Grammar	Speaking	Speaking Practice Test	OPTIONAL Extra Class 9:00-13:00
10:00-10:15	Break				Revision and speaking/listening practice
Session 2 10:15-12:00 (1 h 45 m)	Test review + additional tasks	Listening	Reading Practice Test	Listening Practice Test	Revision and reading/writing practice
12:00-12:30	Break				
Session 3 12:30-14:15 (1 h 45 m)	Writing	Vocabulary and Grammar	Vocabulary and Grammar	Writing Practice Test	Individual Support



Teachers are really patient and we always have a good time!

Marlett from Mexico

IELTS Preparation

For Australian and international students wishing to maximize their performance in the IELTS exam. This course helps students develop the essential English language skills required to maximize performance on the IELTS academic exam. The IELTS exam is required for application to a range of tertiary education opportunities as well as in other academic and professional contexts.

The IELTS course also includes access to additional classes and small group tuition.

Duration: 4 - 24 weeks (20 hours per week)



Entry Requirements: Intermediate Level of English (IELTS 5.0 equivalent or higher) and approval of the Academic Director.

* Please book in advance for an entry test

Class Time : Morning Full time
Monday to Thursday from 8:30am to 2:15pm

Sample Timetable

	MON	TUE	WED	THU	FRI
Session 1 8:30 - 10:00 (1 h 30 m)	Test Review Performance target setting	Academic English Vocabulary and Grammar	Academic English Speaking and Vocabulary	Practice Test	OPTIONAL Free Workshop
10:00-10:15	Break				
Session 2 10:15-12:00 (1 h 45 m)	Reading Test Review and additional tasks	Intensive Reading Comprehension and note-taking	Extensive Reading Grammar/Language and speed techniques	Practice Test	
12:00-12:30	Break				
Session 3 12:30-14:15 (1 h 45 m)	Intensive Writing Writing response practice	Speaking Practice Test	Intensive Listening Vocabulary and Grammar	Test analysis and exam technique review	



I enjoy studying at Bridge because I have met so many people from all over the world. I have really improved my accuracy and fluency.”

Juraj from Slovakia

Free Workshops

In addition to your English language program you will have the opportunity to join a variety of extra-curricular English and business related classes delivered face-to-face or online. Business workshops cover topics that enable you to improve your practical and professional English language skills including resume writing, interview techniques and developing your personal brand.



IELTS PREPARATION

This is a practical workshop for students who are preparing to take the IELTS test. It runs once a week and covers all 4 macro skills: reading, writing, listening and speaking. IELTS prep workshops are voluntary and can be accessed at no extra charge for students from our language or VET programs. Small class sizes ensure your experience is first rate.



JOB HUNT WORKSHOP

This is a practical workshop where your teacher provides valuable insights into getting work, role plays as well as becoming aware of current interview question and response techniques. If you want your resume to be read then you need to come to this class. Students also develop verbal and body language skills through job interview role plays and becoming aware of modern day interview question techniques.



BUSINESS START-UP WORKSHOP

There are several workshops on how to start your own business delivered by our entrepreneurial and business advisory centre. Students are free to join and get first-hand advice and guidance before starting out on their own business ventures. The entrepreneurial program covers business planning and finance for all entrepreneurs and for those wanting an Amazon experience we can show you how to set up and manage an on-line retail web site. All workshops are hosted by trainers with extensive industry experience and are the first step to a hugely successful career.



ON-LINE ENTERPRISE SKILLS

Our enterprise skills program comprises a suite of over 100 short online courses from the 'must know' to the 'good to know' through to the 'just looks really interesting'. You can learn more about the principles of business communication, team work, marketing, project management, and negotiation tactics as well as stress releasing techniques like mindfulness and personal happiness. With 24/7 access, our learning management portal is a convenient way to learn on or off campus.

English + Professional Training Program



Many students enrol in a business, professional or vocational course after completing an English program at Bridge Business College. Depending on the level and duration of your English course, you can consider a certificate, diploma or advanced diploma qualification.

*Please note that all vocational programs have English language requirements and you will have to demonstrate an appropriate level of English.

Sample packages with different qualification options



Global Professional - 1 year Program

- 6 month English
+ Certificate II or Certificate IV in Business
- 3 month English
+ Certificate IV in Human Resources



Global Manager - 2 year Program

- 5 month English
+ Certificate IV in Human Resources
+ Diploma of Human Resources
- 6 month English
+ Certificate II in Business
+ Certificate IV in Marketing & Communication
(CORE units only)



Global Executive - 3 year Program

- 6 month English
+ Diploma of Business
+ Advanced Diploma of Business



Contact Us to discuss your personalised learning package



Practise English with Activities

We make learning a fun and memorable experience by combining engaging classroom activity with adventurous outdoor excursions. Come join a group of classmates from all round the world, learn English and have the experience of a lifetime.

Our bright sunshine, beautiful harbour and beaches make Sydney a truly sparkling world city. The blue waters of Sydney harbour, the famous Sydney Harbour Bridge and the Opera house are all a short walk from our College. We include these attractions in our program to make sure our students get to see and experience the best of Sydney while studying with us.

Class outdoor learning activities

BBC Walkabout English

Discover Sydney while you improve your English and your fitness!

Sport and Outdoor Activities

Let's go to the beach! sun and surf

Taronga Zoo

Sydney's world-famous zoological park with a harbour view to die for

Eat and Drink

A sophisticated food and drink scene

Also Bridge organises

Tours and excursions

Surf camp

Dolphin and whale watching

Harbour Bridge Climb

Bush walking

Harbour cruise



Accommodation Options

There are several ways to find accommodation in Sydney. Rent is normally paid weekly at a cost of \$200 or a little more. Location plays an important role as well: housing prices depend on how far you are willing to travel every day to school and work.

Homestay

Homestay accommodation provides opportunities to experience life in an Australian home and to improve your English language skills. Bridge Business College refers you to our selected homestay agencies to provide you with a safe and welcoming home environment.

Standard Homestay Program includes:

- A single room, where your host will provide a bed with appropriate linen, blankets and towels. Your room will be furnished with a bed, desk, chair, lamp and a place to store your clothes. You have the option of sharing accommodation in the same Homestay.
- Two meals provided every day (breakfast and dinner).
- Light lunches on the weekend, if you are at home.
- Access to a shared bathroom (you provide your own toiletries).
- Access to laundry facilities (the host provides washing detergent, you do your own washing and ironing).

Fees: Please contact us for more information.

Student Accommodation

Students have a wide range of options to rent a furnished property - from single rooms to larger shared apartments in convenient locations across Sydney and close to transport and the college.

Please contact us for more information.

Private Accommodation

If you would like to have an independent unit or house, you can look for accommodation with the help of many real-estate agencies. Please note that you will most likely need a reference and a steady income, which is sometimes hard if you haven't rented before or started working yet.

You can look at the rental market on:

www.domain.com.au

www.realestate.com.au/rent

Student Services

Our Student Services Team is located on the Level 9. It is open 9 am to 5.30 pm from Monday to Friday.

Our friendly staff are here to help make your stay at Bridge Business College easier.

Come and see Student Services Team for:

- Help with your Enrolment, making payments
- Further study
- Information on College, Student activities and travel advice
- Accommodation advice and Job seeking advice

How to Enrol



www.bridgebc.edu.au

Get started by completing an enrolment form on the Bridge Business College (BBC) website and provide us with the necessary documents. This first step will reserve your place in our College.

Step 1: Submit your application

If you have chosen your course, proceed to the enrolment section:
<https://coms.bridgebc.edu.au/EnrolApplication.aspx>

Start your application by filling in all required fields.

Upload your documents – depending whether you are applying for a student visa or not, you will need to upload the following documents along with your application:

Applicants not requiring a student visa

- A copy of your passport
- A copy of your visa (if in Australia)

Applicants requiring a student visa

- A copy of your passport
- A copy of your visa (if in Australia)
- OSHC details (if applicable)

Please note: Further documentation/s may be requested by BBC Admin team.

Enrolment is simple:

- APPLICATION
- OFFER LETTER and WRITTEN AGREEMENT
- PAYMENT
- Confirmation of Enrolment

Step 2: Offer letter and Written agreement

1. You will receive an ID and password in your email, which will allow you to login to the student portal and check on the progress of your application (go to www.bridgebc.edu.au and click 'LOG IN')
2. We will issue an Offer Letter within 2-3 working days. Please note that an Offer Letter does not secure a place in the College, until your payment has been processed and a Confirmation of Enrolment is issued.
3. Download the 'Written Agreement' and read the Written Agreement carefully, checking that all the details are correct. Please click 'Accept' if you are happy with all the details.

Step 3: Payment

Once you have accepted the Offer Letter and Written Agreement please make a payment. The available payment methods can be chosen from the options below:

Option 1. Credit Card

You can pay by Visa or MasterCard at the college's payments desk or complete a Credit Card Authorisation Form.

Option 2. Telegraphic Transfer

Bridge Business College Bank Details:

Bank Name: St George
Bank Address: 4-16 Montgomery Street, Kogarah,
NSW 2217
Account Name: Bridge Business College
Account Number: 467587175
BSB Number: 112 879
Swift Code: SGBLAU2S

Option 3. Western Union (If you are outside Australia)

You can transfer your payment to the College's bank account via Western Union. To make an off shore payment free of bank charges, please go to Western Union <http://www.geoforeducation.com/BBC> and complete the online payment application.

Step 4: Confirmation

After you have made your payment, please scan and upload a receipt of your payment/remittance advice to your 'Upload Documents' function in your Document Library > Payment documents



Applying for an Australian Student Visa

To study a full-time English Course longer than 12 weeks in Australia, you'll need to apply for both admission to Bridge Business College and also for a student visa from the Australian Government.

A Student Visa in Australia is a temporary visa issued to non-Australian residents and is granted to students who are enrolled in a CRICOS registered, full time course in Australia. An Australian student visa can be issued with a multiple entry visa for the duration of your study in Australia so you can travel to and from Australia at any time within the visa period.

*More details about Student Visa requirement please refer to the Department of Home Affairs website.

<https://www.homeaffairs.gov.au/Trav/Visa-1/500->

There are a number of steps you need go through including:

- Submitting your application to Bridge Business College
- Receiving and accepting a Letter of Offer/Written Agreement
- Receiving your Confirmation of Enrolment (CoE)
- Applying for your student visa



Contact Information

Bridge Business College
Level 9, 11-17 York Street
Sydney NSW 2000 Australia
Tel: +61 2 9299 4999
E-mail: admin@bridgebc.edu.au

www.bridgebc.edu.au

CRICOS Code 01107C RTO Code 90451 ABN 98 054 574 819